

DR. A.P.J. ABDUL KALAM UNIVERISTY, INDORE (M.P.)
(School of Engineering)

Ref. No.: AKU/RG-104/2023-24/ 721

Date: 11/07/2023

SC/ST Committee /Antidiscrimination Cell

As per the provisions laid down by the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, Act No. 33 OF 1989, dated 11/09/1989) & the Notification No. GSR – 316 (E) by Ministry of Welfare, New Delhi dated 31/03/1995 and as per the UGC Directives to be adhered and followed by the Educational Institute in this regard, following shall be the SC-ST Welfare Committee of College of Engineering at Dr. A.P. J. Abdul Kalam University, Indore (M.P.)

Constitution of SC/ST Committee /Antidiscrimination Cell

Sr. No	Name	Designation
1	Dr. Santosh Pawar	Principal, Chairperson
2	Dr. Ritesh Yadav	Member
3	Mr. Rishabh Parihar	Member
4	Ms. Pooja Pawar	Member
5	Mr. Dilip Batham	Member

The SC/ST Standing Committee ensures the effective implementation of the policies and programs of the Government of India, UGC and State Governments with regard to backward castes, classes and physically challenged. It also suggests measures for achieving the objectives laid down by the various government agencies. The Committee meets at least once in a year and the decisions arrived at is mandatory to be implemented. The Committee functions under the Chairmanship of the Principal of the College.

Objectives of the SC/ST Committee:

This Committee shall be functioning for the following objectives of this Act -

- To implement, monitor and evaluate continuously the Reservation Policy in the college (if any applicable).
- To take necessary steps of measuring for ensuring effective implementation of the policy & programmes/schemes of the State and Central Govt. for SC-ST, if any.
- To ensure the Prevention of Atrocities (as defined within the meaning of this Act) on the SC,ST Staff, Faculty and Students.
- To ensure the equal opportunity in matters of employment/promotions subject to fulfilling Qualification, Eligibility criteria and Merits.

- To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
- To conduct the inquiries on the reported & complained issues and to aid and advice the Principal in this regards for the justice and smooth functioning of the college.
- There is Advisory Committees & Special Cell at the University Level for Aid & Advice and to hear appeals if any; in this regard.

Functions of the SC/ST Committee:

The SC/ST Committee/Antidiscrimination Cell Committee will address the following issues/complaints of aggrieved SC/ST students/staff:

13. Effective updating and implementation of the policy & programs /schemes of the State and Central Govt. for SC-ST
14. Complaints of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes
15. Irregularity in the admission process adopted by the Institute.
16. Publishing any false or misleading information not based on facts in the Prospectus.
17. Withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution.
18. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution.
19. Breach of the policy for reservation in admission as may be applicable.
20. Non-payment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by the AICTE, or by any other authority.
21. On provision of student amenities as may have been promised or required to be provided by the institution.
22. Denial of quality education as promised at the time of admission or required to be provided.
23. Non-transparent or unfair evaluation practices.
24. Harassment and victimization of students/staff, including sexual harassment.

Standard Operating Procedure for handling Issues/Complaint Registered to SC/ST Committee

8. On receipt of communication (written/email/portal) of issue/complaint / grievance related to SC/ST Committee/Antidiscrimination Cell Committee from grievance committee, the same will be discussed in house or with the concerned committee
9. Issues/Complaints related to SC/ST shall be considered by this committee and addressed accordingly.
10. The concerned committee shall investigate the cases directed accordingly.
11. Suitable hearing would be given to the concerned and steps to resolve issues will be undertaken.
12. The concerned shall be informed about the action taken by the committee.
13. If any complaint / grievance is found invalid, the complainant and the person against whom the complaint is made will be informed accordingly.
14. Attempts will be made to resolve issues within one month of receipt of communication.



Registrar
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Dr. A.P.J. Abdul Kalam University
INDORE